

SUBJECT ACCESS REQUEST FORM

Important Information

ST collects, stores, processes and handles certain personal data of its employees, data processing partners, business partners, and applicants for Japanese job opportunities (“data subjects”).

According to the EU 2016/679 General Data Protection Regulation (GDPR), as a data subject you have the right to learn how we handle your personal data. We can provide you with the following information:

- confirmation whether we handle and store your personal information or not
- if so, who has access rights to your data
- how we use your personal information and for what reason(s)
- details regarding sharing your personal data with third parties
- the time period we store your data
- details of your rights granted in GDPR, including, but not limited to, the right of withdrawing your consent to the processing of your personal data or the right to object to the processing of your data.

Under normal circumstances, the above information is provided free of charge. However, we reserve the right to charge a reasonable fee for unfounded, excessive or repetitive requests. These fees will only cover our administrative costs that may arise during the execution of such requests.

Please fill in the form below and send it to us by email and / or by post to the following address:

Súdy & Co. Ltd., Data Protection Officer

1037 Budapest, Montevideo utca 4.

E-mail: sebok@sudy.co.hu

You are not required to use this form, and you can use another type of form with the same contact data as well.

Once we have received your request, we may contact you if we require additional information about you for identity verification purposes. We do all these steps to ensure the protection of your personal data.

We do everything to respond to and complete any requests we receive within a month. However, if we need more information from you, or if your request is especially difficult, processing your request may take more time. If there is a delay, we will inform you.

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According to the Hungarian Law of Act CXII of 2011 on Informational Self-Determination and Freedom of Information (hereinafter referred as: Infotv.) 15§ (1) paragraph and the European Union's GDPR, I am requesting information about my personal data handled and stored at your company.

Name:
Additional data necessary for the identification of the data-subject:
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Based on 15. § (1) paragraph of Hungarian Infotv. and the GDPR, please provide information about my personal data handled by Sűdy & Co., Ltd., including their source / purpose / legal basis / duration of data handling / name of the data processor, its address and its data processing activities / in case of transferring my personal data: the addressee and the legal basis of the transfer / the circumstances, and effects of a data protection incident and measures taken to counteract these potential incidents (*Please, underline the needed information!*).

I have the following specific question:
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Please send the information to the address below:
.....

Declaration

Being aware of my criminal responsibility, I declare that the information I have provided above is true. With my signature I guarantee that the person named in the application is me and I will fully indemnify Sűdy & Co., Ltd. for any loss and expenses if it does not correspond to reality.

Name:

Signature:

Date: